

MEDINA COUNTY EMERGENCY SERVICES DISTRICT #1
P.O. BOX 1037
CASTROVILLE, TEXAS 78009

*** NOTICE OF PUBLIC MEETING ***

WEDNESDAY, DECEMBER 09, 2020 7:00 p.m.

Meeting will be held at **The County Pct. 2 Bldg. Courtroom, 8366 FM 471 S., Castroville, TX 78009**

NOTE: CONTRACTED SERVICE PROVIDERS, VFD DEPARTMENT BOARDS & EMS MANAGEMENT MAY BE IN ATTENDANCE AND DEPARTMENT BUSINESS MAY BE CONDUCTED AND JOINT DECISIONS MAY BE MADE AT THIS MEETING REGARDING DEPARTMENT BUSINESS.

I. OPEN MEETING:

1. CALL TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE & ANY SPECIAL GUEST(S) / RECOGNITION(S)
 - 2 - A. ~~Robert~~ **Russell** Tolbert – Eagle Scout Update on Flag Pole Project
3. CONCERNED CITIZEN COMMENTS
4. DISCUSSIONS & POSSIBLE RESOLUTIONS ON THE FOLLOWING:
 - 4 - A. MINUTES, RESOLUTION OF ACCEPTANCE (NOVEMBER)
5. TREASURER'S REPORT - DISCUSSIONS & POSSIBLE RESOLUTIONS ON THE FOLLOWING:
 - 5 - A.
 1. TREASURER'S REPORT & CURRENT BILL DUE – (November)
 2. SALES TAX REPORTS (November)
 3. INSURANCE – ANY INSURANCE ISSUES OR CLAIMS/ ANNUAL RENEWAL
 4. AUDITOR ENGAGEMENT LETTER 2019-2020 – Coleman Norton & Co.
 - 5 - B. ACCEPT FINANCIAL REPORT & MOTION FOR PAYING ALL BILLS
6. COMMITTEE/STAFF REPORTS-DISCUSSIONS & POSSIBLE ACTIONS ON THE FOLLOWING:
 - 6 - A. EMS COMMITTEE – Committee Updates
 1. ALLEGIANCE & FIRE District Wide Reporting (Zoned Run Reports Fire & EMS by Grid & Call Type)
 2. Allegiance Year to Date Revenue Report
 3. MCESD#1 Northern 336 /337 Coverage Area – EMS Contract
 - 6 - B. FACILITIES & FINANCE COMMITTEE - STATION CONSTRUCTION IN PROGRESS – COMMITTEE UPDATES
 1. MCESD#1 NEW ADMINISTRATION OFFICE – County Bldg. Proposal & Updates
 2. MCESD#1 Paris Street Station #10 Annex Project and Updates
 - a. Construction Updates
 - b. Budgetary Needs – Phase II Release of Funds from Budgetary Status to New Tracking Form
 3. MCESD#1 Rio Medina Station #15 – Project Updates, Budgetary Needs & Legal Agreement(s):
 - a. Financing RFP Award(s) on Rio Medina Station #15 Project(s)
 1. Apparatus Loan & Resolutions of Acceptance & Apparatus Acquisition Update
 2. Facility Loan Completion & Update
 - b. Construction Updates, Any Change Orders, & Monthly Draw requests
 - c. Budgetary Needs - RFQs - Approved Funds from Budgetary Status to New Tracking Form:
 1. Construction Add-ons: Wiring, Communications, Alerting, PA, Data, RFP Update
 2. Apparatus Equipment, Specifications, Purchases & Funding Timelines
 3. FF&E, Specifications, Purchasing/Funding to meet Holiday Sales Timeline & storage plan
 4. Station #12 – Mico Station Projects – Committee Updates, Funding & Timelines
 - a. Concrete Project & Well Project – Updates
7. MASTER PLANNING FOLLOW-UP & NEEDS ASSESSMENT FOR THE DISTRICT-DISCUSSION & POSSIBLE ACTIONS:
 - 7 – A. MASTER PLANNING - STRATEGIC PLANS & ACTION ITEMS:
 1. Resolution to create a Temporary Transition Advisory Team – Update on Revised Resolution adopted at November Meeting, including a goal to allow the TTA Team to start the discussion, procedures & processes to assist the MCESD#1 Board in the hiring of an interim Chief, and development of a program addressing staffing of station #15.
 2. Adopt MOU for MCESD#1 & all entities to proactively participate in the new proposed Communication Plan & to participate in a positive manner with the TTA Team.
 3. Discuss & Consider approval of a Citizen at Large to be assigned to the TTA Team.
 - 7 - A. FUTURE STATION PLANNING, LAND ACQUISITION(S), & DEMOGRAPHIC REPORTS
MASTER PLANNING, FUTURE STATIONS, ECONOMIC DEVELOPMENT & OTHER
 1. Land Acquisitions, Donations, and Updates
 - a. Canyon Creek Preserve Deed – Status Update
 - 7 - B. DISTRICT OPERATIONAL NEEDS-(Inventory, Equipment, PPE, Trucks, Grants, Training, Etc)
 1. GRANT UPDATES – PENDING or AWARDED IN BUDGET STATUS
 2. PPE - Purchases in 2020 Budget Status – Completion & Inventory Update
8. OLD BUSINESS – DISCUSSION & POSSIBLE RESOLUTIONS ON THE FOLLOWING:
 - 8 - A. MCESD#1 - ADMINISTRATIVE STAFF REPORTS
 1. Billing Schedule – Update
 2. ISO – Update
 3. Eagle Scout Project
 4. FRO Program – Updates & Insurance Issues
9. NEW BUSINESS - INTRODUCTION OF ANY NEW BUSINESS
 - 9 - A. SET NEXT MONTHS MEETING(S) - January 13th
 - 9 - B. SAFE-D 20TH ANNUAL CONFERENCE - Participation / Hotel Reservations Update
 - 9 - C. COMMISSIONER STATUS & REAPPOINTMENTS
10. ADJOURN (MOTION)

RESPECTFULLY SUBMITTED,
POLLY EDLUND

POSTED ACCORDING TO ALL KNOWN
MEETING ACTS: DECEMBER 04, 2020